WHAT’S NEW IN PEARL
PEARL 5.03 – SPRING 2014

IMPORT/EXPORT CHANGES

PEARL IMPORT FROM EGRANT.NET

Previously, importing from eGrant.net required the user to click the “New App” button for each new record.

Now, Pearl will look to see if the eGrant.net ApplicationID already exists in qryREQUESTS. If the ApplicationID does exist, Pearl will automatically update the existing application. If the ApplicationID does not exist, Pearl will automatically create the New App, then continue to search for Contact and Constituent.

In addition:
- The prompts are updated for clarity
- PearlZIPCity will automatically fill in City and State when the ZIP field is updated during an import

PEARL GUIDESTAR CHARITY CHECK (SUBSCRIBERS ONLY)

BETTER ERROR HANDLING

Previously, very little information was provided for organizations that were not found to be tax-exempt per the IRS Pub 78 in the Guidestar database.

Now, Pearl provides more robust information for Guidestar Exceptions. This information is added to the ExemptDesc field on the Constituent List.

<table>
<thead>
<tr>
<th>Exception</th>
<th>Example ExemptDesc</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Exception</td>
<td>Pub 78 December 2013; Code and Description: PC – A public charity (50% deductibility limitation); BMF December 9, 2013; Subsection: 501(c)(3) Public Charity.</td>
</tr>
<tr>
<td>Tax ID not in correct format</td>
<td>EXCEPTION: Invalid Tax ID: must have ##-##### format.</td>
</tr>
<tr>
<td>Not on the Guidestar.com website</td>
<td>EXCEPTION: Not found on Guidestar</td>
</tr>
<tr>
<td>Found on Guidestar, but not a 501(c)(3)</td>
<td>EXCEPTION: Not found in Publication 78. There may be many reasons an organization does not appear. See Guidestar.org for more information.</td>
</tr>
<tr>
<td>Address mismatch between Pearl and Guidestar</td>
<td>Pub 78 December 2013; Code and Description: PC – A public charity (50% deductibility limitation); BMF December 9, 2013; Subsection: 501(c)(3) Public Charity. EXCEPTION: Name and ZIP in Pearl do not match Guidestar VENTURA COUNTY COMMUNITY FOUNDATION/93010. Please confirm TaxID is correct.</td>
</tr>
</tbody>
</table>

In addition, the Guidestar Charity Check window will no longer display an expired Charity Check report; instead, it will notify you that the report needs to be updated.
CHECK GUIDESTAR FOR A CONSTITUENT NOT IN YOUR PEARL DATABASE

Previously, an organization had to be entered into Pearl as a Constituent before Guidestar Charity Check could be performed.

Now, a new tool in the menubar allows you to check GuideStar for any organization’s tax exempt status by looking up the Tax ID number.

1. Go to Add-Ins > Tools > Charity Check EIN to start this utility.
2. You will be prompted for the organization’s TaxID number:

![Pearl Guidestar Charity Check](image)

3. Enter the Tax ID and click OK. Pearl will look up the organization’s TaxID on Guidestar.org and return the Charity Check report or the relevant exception if the Tax ID is not found or is invalid.

NEW REPORT: PEARL GUIDESTAR CHARITY CHECK EXCEPTIONS

The new report Pearl Guidestar Charity Check Exceptions displays a list of applicants that have not been successfully verified by Pearl GuideStar Charity Check. To remove an item from the report, enter a reason for the exception in the ExemptNote field. Anything you enter in ExemptNote will automatically be appended with your username and the current date.

You can filter this report by Exception Group. Exception groups are: Verified with Exceptions, Out of Date Verification, Not Found in Publication 78, Not Found, or Missing Verification. Filter using the expression ExceptionGroup = “Out of Date Verification”.

![GuideStar Charity Check Exceptions](image)

This report works automatically for Pearl configurations which have Contacts Tracking and use TaxID as the tax id field. If the report prompts for TaxID, or displays any other message, please contact Bromelkamp Support at (877) 767-6703 or support@bromelkamp.com for assistance with customizing the report for your custom Pearl.
NEW VENDOR REPORTS

Two new Vendor reports are automatically installed when you apply the update. You may make modifications to these reports.

INVOICE PAYMENTS DUE

Displays a list of invoices by vendor where folio is null (meaning the payment has not yet been posted) with totals amount due. The report prompts for “Invoices due through what date?”, if you leave the parameter prompt blank, it will return all unpaid invoices.

![Invoices Due Through December 31, 2014]

VENDOR INVOICE HISTORY

Displays a list of invoices by vendor with totals paid and/or pending. The report prompts you for a date range and asks if you’d like to see Paid invoices, Pending invoices, or both. If you leave the parameter prompts blank, it will include all payments to all vendors for all time. Filter this report by vendor using the expression Name like “Brown Construction” or Vendor=5678

![Vendor Invoice History]
ACCOUNTING CHANGES

GIFT FEES

Previously, Gift Fees had to be manually entered in Subtable GIFT Payments or the General Journal.

Now, Gift Fees can be automatically created during the fiscal transfer of gifts to specific funds.

To configure:

- Add field GiftFeePercent (a Number field) to the FUND table, qryFUND, and the Funds form.
- For Funds that will charge a gift fee, enter a whole number percentage in the GiftFeePercent field.
- The fee will be automatically added to the transaction when gifts to the fund are posted to account 4010.

The automatically created Gift Fees default to Expense Account "5040" and Revenue Account "4920". To modify the default account numbers add the following settings to the Pearl Settings table:

<table>
<thead>
<tr>
<th>SettingName</th>
<th>SettingValue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contribution Fee Expense Account</td>
<td>5041</td>
</tr>
<tr>
<td>Contribution Fee Revenue Account</td>
<td>4910</td>
</tr>
</tbody>
</table>

FOLIO NUMBERS FOR DEPOSITS

Previously, cash receipt folios start with CR and are assigned by date. For example, Pearl would assign folio CR131104 for all deposits posted on 11/4/2013.

Now, CR folios will be assigned by posting group, or batch. Multiple deposits in a single day will each be assigned a different folio. This is designed to simplify the bank reconciliation process and aid in troubleshooting accounting errors.
NET ASSET SWEEP

Previously, earnings for all funds would clear to account 3020 – Net Assets Non-Spendable, including non-endowed funds or funds that are 100% spendable. This caused the spendable amount to display only a portion of the non-endowed fund’s balance unless adjusting entries were posted.

Now, non-endowed funds or funds that are 100% spendable will now automatically clear to account 3000. For any fund that does not carry a balance in account 3020 – Net Assets Non-Spendable, an automatic Due To/Due From transaction will occur to move entries from account 3010 – Net Assets Accumulated Earnings to 3000 – Net Assets Spendable. Funds that are 100% spendable will always have 100% of their balance in the spendable account.

To opt out of the Net Asset sweep for non-endowed funds, add the Pearl Setting “Net Asset Sweep” = “Off”

If you notice a Fund that should be 100% spendable continues to show a balance in account 3020 after applying the update, verify that all gifts to that fund are posted to accounts whose NetAccount is 3010 – Net Assets Spendable.

3999 – NET ASSETS PLEDGES RECEIVABLE

Previously, amounts posted to account 3999 – Net Assets Pledges Receivable would be included in the balance used to calculated Spendable Allotment and Fund Fees.

Now, amounts posted to account 3999 – Net Assets Pledges Receivable are automatically excluded from the calculations for Spendable Allotment and Fund Fees.

Previously, after posting each pledge payment, the payment amount had to be moved from account 3999 – Net Assets Pledges Receivable to account 3000 or 3020 with a general journal entry.

Now, if a pledge is posted to a 1000 account and a 3999 account exists in your database, a transaction is automatically created to debit 3999 – Net Assets Pledges Receivable and credit either account 3020 – Net Assets Non-Spendable Endowment (for funds with a balance in 3020) or account 3000 – Net Assets Spendable (for funds with no balance in 3020).

Contact Bromelkamp Company or see the updated “Use of the 3999 Account for Clients Recording Accounts Receivables” for more information.